

Pre-Query Reply

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Tender Work Ref :		RFP for Appointment of HR Agency for recruitment of various post through online recruitment in BUIDCO		
Tender Ref No :-		BUIDCo/VI-319/18 (Part-II)-184 , Dated :.24-09-2020		
Bidder - MeritTrac Services Pvt Ltd				
Pre Bid Queries				
Sl No	Description	Reference	Query	Reply
1	Last Date and time for Submission of hard copy of bid - 23-09-2020	Page No - 2	Nowadays Speed Post and other private Courier Service Providers are taking 7 to 10 working days (Average) to delivery the consignment from Bangalore to Patna. So, we are requesting you to give us at least 10 working days after the submission of online bid.	Bid condition shall be prevail.
2	EMD Submission of Rs. 1,00,000/-	Page No - 3	We are registered with MSME . Shall we get the Exemption for the EMD submission ? Please confirm the same	Yes, but there is no exemption for Bid Document Cost.
3	Screening and sorting the applications received based on pre-defined set criteria	Page no- 8 , Point No -4.3.a (Section - Application Screening	Generally , we use several validation in online application so that only eligible candidates can fill up the form online. Will you accept any hard copy application ? Please explain your process.	Bid condition shall be prevail.
4	Verification of the data and documents entered online and the credentials received by post, as required	Page no- 8 , Point No -4.3.b (Section - Application Screening	Usually , Department shall do the verification at their end and Agency support them with necessary data may required time to time . Please explain your process.	It will depend on the post.
5	Regarding Question Paper	Page no- 8 , Point No -4.5 (Section Preparation of Question Paper	1. Do you required Bilingual Question ? 2. Please share the Question Paper Pattern (Like Total no of question with specific domain details)	Bid condition shall be prevail.
6	Regarding Examination time Table		Are you planning to conduct the exam on or before december? Please share the tentative planning .	No
7	Question papers must be approved by BUIDCo.	Page no- 8 , Point No -4.5,F (Section - Preparation of Question Paper	Generally , We share the demo quation with Client . Are you want the final question paper for approval purpose?	Bid condition shall be prevail.
8	Regarding Biometric Attendance & Frisking		Do you required Biometric & Frisking (handheld) services ? Please Confirm the same	Bid condition shall be prevail.
9	Regarding Computer Proficiency Test	Page no- 8 , Point No -4.4	Is it One Hour Duration ?	It will be depend on post.
10	Verify documents of all shortlisted candidates before the interview.	Page no- 8 , Point No -4.4 (Section Candidate Interview)	We are assuming that to compare the data uploaded in online portal with the admit card issued for that candidate. Please confirm the same	Data to be verified by original Documents.
	Schedule and organize interviews in co-ordination with BUIDCo		Shall agency arrange any Interview venue , refreshment etc ? Please confirm the same	No

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11	Regarding Technical Score pattern	Page no- 14 , Point No -15 (Section - Evaluation of Proposal)	BUIDCO shall finalize the agency based on L1 method. So selection of the agency with relevant experience and technically capable is very important through technical evaluation process. As per tender , total technical score is 115 and minimum qualifying marks is 50 (43.47%) . Please keep qualifying marks minimum 80(70%) , so that you can easily identified the good vendors in terms of scope of work concern.	Bid condition shall be prevail.
12	Regarding Tender Evaluation Process		As you aware that recruitment always is very high stake exam in nature and required high security and confidentiality for the same . It is also noted that need proper balance between cost and Quality . We are requesting you to use QCBS (Quality and Cost Based Selection) method instead of L1 selection and keep the ration 70:30 between technical and financial score . It is very established and well accepted method used by several govt organisations.	Bid condition shall be prevail.
13	Regarding Batch Planning		We are assuming that you will conduct the Computer Proficiency test and Computer based written test in multi batch multi day pattern . Please confirm the same .	Bid condition shall be prevail.
14	- Agency has to submit an i) Affidavit from notary of not having been convicted in criminal case ii) Affidavit of not having been blacklisted by the Central/State Govt, or any entity controlled by it	Page no -16 Point No -18	As per page no 20 (Annexure - 2) , BUIDCO asking the self declaration for the same . Please confirm which one is correct.	Bid condition shall be prevail.
15	Regarding Volume		Please share the tentative volume for Computer Based Proficiency test and Computer Based written Test .	Bid condition shall be prevail.
16	Regarding Help Desk for Candidates		Do you required any help desk (Email & Phone Based) service for candidates during online application and exam ? Please Confirm	Yes
			Can we assume 8 - 10 hours per day for Help Desk Support excluding National Holiday / State Holiday / Festival Date ? Please confirm the same	Yes