

Prebid Question & Reply

Name of Work :		PROVIDING HUMAN RESOURCE OF ADMINISTRATIVE OFFICE AT BUDDHA SMRITI PARK, PATNA		
Ref. NIT No :		BUIDCo/Yo-414/14-76, Dated-19.12.2018		
S. No.	Section Clause/Page no.	Existing Clause	Query/comments	BUIDCo Reply
Sutra Consulting Pvt. Ltd.				
1	Clause 1.2.1 Purpose of RFP, Page no-5	"The purpose of RFP is to outsource the staffing and office equipment by selecting an Agency which will provide staffing services for placement of Staff for Buddha Smriti Park under BUIDCo".	We understand that role of Agency is to deploy and manage manpower as per ToR. Supply of maintenance equipment and or civil works will be not be done by Agency. Please clarify.	The role of agency is only to deploy and manage manpower.
2	Clause 2.3. Scope of work. Page no-21	"The HR Outsourcing agency shall be solely responsible for the Remuneration and other compensation of the staff to deploy at administrative office of Buddha Smriti Park."	Please confirm if client would provide officer infrastructure and equipment (electricity connection, electrical fitting office equipment, off supplies. Phone and internet etc) to the agency.	Client would provide office infrastructure and equipment, electricity connection, electrical fitting, office equipment, office supplies phone & internet stationaries etc to the agency.
3	Clause 3.3. Bid Evaluation, Page no-24	"The bids shall be evaluated on least cost method (LCM)"	This seems to be in contradiction with the statement. "The weightage assigned to the Technical Score shall be 0.80 and that to the financial score shall be 0.20" in the RFP. Please confirm the evaluation method.	Bid condition will prevail Bids shall be evaluated on Least Cost Method (LCM). Clause referring weightage is deleted.
4	Page no 21, under scope of work	The agency shall be entitled to receive the monthly fees from BUIDCo as per their financial proposal.	We request clarity in the time-lag within which BUIDCo will clear the monthly invoice to the agency.	Bid condition will prevail
5	General	Forms for Technical Bid and Financial Bid may be shared as it was missing from RFP uploaded in website.	Forms for Technical Bid and Financial Bid may be shared as it was missing from RFP uploaded in website.	Forms are enclosed. Bid condition will prevail
6	Page no22, under phase II- Research and potential candidate identification and evaluation	It is mentioned, "it needs to issue advertisement (s) for recruitment in newspapers .	Please confirm if Agency needs to release advertisement in newspaper. If yes, would this cost be part of Financial proposal OR would be reimbursed separately as per actuals?	Bid condition will prevail

[Signature] [Signature] [Signature] [Signature] [Signature]

 17/12/18

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