



Bihar Urban Infrastructure Development Corporation Limited

A Government of Bihar Undertaking

**Office of Program Director, Project Management Unit (PMU), ADB Project
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Minutes of Pre-bid Meeting

1. A Pre-bid meeting was held for **Improvement of water supply system of Gaya Municipal Corporation – Package (GA/WS/01) under Bihar Urban infrastructure development program (BUIDP)- Tranche-2** on 15th November, 2016 at 11:00 AM in the Conference Hall of BUIDCo office at SFC Building, Doraga Rai path , Patna. List of participants is enclosed at **Annexure-A**.
2. The meeting was chaired by Mr. Amendra Prasad Singh , Managing Director of BUIDCo. Mr Madan Mohan Kumar, Chief General Manager, BUIDCo. Mr. Birendra Kumar, Additional Program Director, Mr Prabhas Chandra, General Manager (works), BUIDCo, Mr. J.N Singh Genral Manager (Tech), Mr. Ajay Kumar CAO, Mr. Arunesh Kumar Shrivaslava, Superintending Engineer(ADB) were also present in the meeting. Mr. Madan Mohan Kumar, Chief General Manager, BUIDCo welcomed the participants and introduced the project and officials present for answering the queries during Pre-bid meeting. He requested the bidders' representatives to raise any query to enable clearing their doubts pertaining to the work, site and Bidding document.
3. It was explained to the bidders that for this package for preparing bidding document ADB Standard Bidding Document for Procurement of Large Works December 2015 has been used and for general condition the Construction for Building and Engineering Works Designed by the Employer, Multilateral Development Bank Harmonized Edition, prepared by the Fédération Internationale des Ingénieurs-Conseil, (FIDIC MDB Harmonized Construction Contract) available at FIDIC MDB June 2010 is used. It was mentioned that the bid is invited from eligible and qualified bidder for sealed bids under ADB's single-stage two-envelop bidding procedure, under which bidders are supposed to submit Technical and Financial proposals in two separate envelopes in a specific order, manner and only in specific formats, as explained in the bid document. It was further informed that the bidders should provide Bid security of required amount and validity in the prescribed format, as prescribed in ITB (Instructions to Bidders: Sec-I) 19.1. The bidders' technical responsiveness shall be determined on the basis of parameters prescribed in Section 3: Evaluation and Qualification Criteria.
4. It was explained to the prospective bidder that it is an Item Rate contract and design has been prepared by the Employer through its consultant. Preparation of design is not the responsibility of the contractor.
5. The brief scope of work and time period was explained to bidders. Total completion period is 60 months including physical works (42 months) and O&M (54 months) of assets constructed under

the project and the existing system. Methodology for development and construction of tube-wells was also explained by Consultants.

6. The financial proposals of only Technical Responsive bidders shall be opened. Being item rate contract, the bidders were advised to visit the site, get complete feel of site and the unit rate should be entered against each item in the issued BOQ and shall be written in ink/ball pen, both in figures and words after thorough study of the Bidding Document especially the preamble to BoQ (Bill of Quantities). The bidders were informed that the BoQ had been prepared and the amount of the package has been arrived by considering the market rates and contractor's profit on all the items. The bidders should put signatures and office seal at the bottom of each page of the BoQ. Any discount offered on the quoted rates should be indicated in the Bid Form itself and not through a loose paper; otherwise there can be missed in announcing at the time of bid opening and may not be considered in Bid evaluation. Negotiations on quoted price will not be held under normal circumstances and therefore contractors should quote reasonable and competitive rates at the first instance.
7. The successful contractor shall have to deposit performance security in the form of an unconditional Bank Guarantee in the amount of Ten (10) percent of the Accepted Contract Price and enforceable as per the provision of clause 4.2 of Sec: 8, PCC Part A – Contract Data.
8. It was explained that the Bid Document is balanced in nature and provides various concessions to the bidders. The Bidder shall quote the price as mentioned in the preamble to BOQ para 2. Bidders were informed about the Clause 13.8 of Section 8 Part A of Particular Condition of Contract (PCC) about Price Adjustment. Bidders were also informed about the clause no 14.2 of Section 8 Part A in Particular Condition of Contract (PCC) about the Interest free Advance for mobilization expenditures i.e. 10% of contract amount in two installments to be given to the successful bidder if the bidder wishes to take by giving the unconditional Bank Guarantee's and the procedure by which the recovery will be made from them. It was further informed that being ADB funded project, the Contractor is eligible for receiving time bound payments as per the provisions of clause 14.7 of GCC.
9. It was mentioned that as per directions of the State Government and ADB, it is expected from the project authorities and the contractors to follow Anti corruption policies of ADB and ensure clean, fair and transparent system of execution & construction and no irregularities at any level shall be tolerated. Project authorities, Consultants and the successful contractor shall work as a team for achieving the objective of infrastructure development. Contractors/ participating firms are expected to maintain high quality standards and carry out work strictly as per specifications stipulated in the Bid documents. It was also requested to bidders to ensure that the duly signed addendum on each page should be submitted along with the Bid. Conditional offers, late bids will not be accepted.
10. It was further mentioned that the bidders should put the total amount at end of each individual Bill section. This amount of each individual bill is required to be brought forward in the Grand Summary of Bill of Quantity for determining the Total Bid Price.
11. During the pre-bid meeting detail discussions were made on the queries of bidders, and queries were clarified by employer/experts present in the meeting. The Response to Bidders' Queries is enclosed at **Annexure-B**.
12. Regarding the status of financing from ADB it was clarified that this loan is in the form of Multi-tranche Financing Facility (MFF). The GWSP1 package is under Tranche-2 of MFF which is

under process and the procurement of this contract package is under retroactive financing after no objection from ADB and DEA-Gol.

13. Addendum 1 is enclosed at **Annexure C**

The meeting ended with a vote of thanks by Managing Director, BUIDCo, Patna

Encl:

- **Annexure A: List of Participants; and**
- **Annexure B: Response to Bidders' Queries.**
- **Annexure C: Addendum 1**

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Addl . Program Director

No.

Dated:

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11/2/16

Copy to following for favor of information and necessary action:

1. Chief General Manager, BUIDCo
2. General Manager (Tech)/(Works)/(Finance), BUIDCo
3. Executive Engineer, PIU, Gaya, ADB Project, BUIDCo
4. Team Leader PMC/DSC, BUDIP, BUIDCo
5. Prospective Bidders

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Addl . Program Director

Annexure A: List of Participants

Attendance Sheet

" GA/WS/01 : Improvement of Water Supply in Gaya Municipal Corporation"
 Pre-Bid Meeting on 15/11/2016, at 11.00 AM in BUIDCO Office Conf. hall Patna.

No	Name of Participants	Designation/Company Name	Contact No./ Email-ID	Signature
	Sri A. P. Singh	MD/BUIDCO		 15/11/16
	Prabhakar Choudhary	CTMC works		
	Madan Mohan Kumar	C.G.M.		
	Biswanath Kumar	APD ADB		 15/11/16
	J. N. Singh	GM (Tech)		 15/11/16
	Ajay Kumar	CAC		 15/11/16
	Arunesh Kumar Shrivastava	SE (ADB)		 15/11/16
	Shashu Bhushan	F.O. (ADB)		 15/11/16
	Rajiv Kumar Tripathi	ATC, ATE, DNE - Patna		
	P.A. Bala Subramanyam	JE/DEE/Patna		
	S.M.A. HUSAIN	DTL PMC		
	Ashish Bhatia	PMC		

777

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 Pre-Bid Meeting on 15/11/2016, at 11.00 AM in BUIDCO Office Conf. hall Patna.

No.	Name of Participants	Designation/ Company Name	Contact No./ Email Id	Remarks
3	Aschank Kumar	GF7 (Common Development)	999085249	
4	D. B. Sahu	Agm (mkt), Shivam E PC Lt.	tender@bta.co.gdcl.in 990300727 / sahu@shivamepc.com	
5	R. Guraj Bohra	AVF - BD, Swachh E. India	888826724 / guraj.bohra@swachh.co.in	
6	Prashant Kumar	Manager / JmC Bo, Ck	958857065 PRASHANT.KUMAR@JMCPROJECTS.CO	
7	Aakash Deep	BD - Sr. Manager / Corporate Structure Ltd.	987472201 aakash.deep@cell.com adc.com.in@gmail.com	
8	R. G. Patel	GM - D E A Special Imp. Soc. Pvt.	985580517 rpatel@imp.soc.pvt	
9	VIKASH KUMAR	Business Head - Patel Engg.	7766913611 / vikash.k@rediffmail.com	
0	Shashi Mahon Singh	GM - Patn Jodia Jyoti Prof. Wate Pvt. Ltd.	7691900040 shashi.singh@utility.pwatn.com	
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